



# RG 147 RECORDS OF THE SELECTIVE SERVICE SYSTEM ALIEN'S PERSONAL HISTORY AND STATEMENTS REQUEST NATIONAL ARCHIVES NORTHEAST REGION - NEW YORK

An Executive order of September 23, 1940 established the Selective Service System to provide a way to obtain men for military and naval service. Through local boards the System registered, classified, and selected for induction male citizens and aliens subject to service. DSS Form 304 *Alien's Personal History and Statement* forms were issued to every alien classified by the local board in class I-A, I-A-O, I-B, I-B-O. The completed four page questionnaire type forms contain a wealth of genealogical information.

- 1. DATE OF REQUEST: \_\_\_\_\_
- 2. YOUR NAME: \_\_\_\_\_
- 3. YOUR MAILING ADDRESS: \_\_\_\_\_  
\_\_\_\_\_
- 4. TELEPHONE: \_\_\_\_\_
- 5. EMAIL: \_\_\_\_\_

.....

**PLEASE COMPLETE ALL AVAILABLE ITEMS**

- 6. NAME OF ALIEN: \_\_\_\_\_
- |         |            |
|---------|------------|
| SURNAME | GIVEN NAME |
|---------|------------|
- 7. FILE (Check One):       NYS       NYC       NJ       VI
  - 8. BOX NUMBER: \_\_\_\_\_
  - 9. LABEL NUMBER: \_\_\_\_\_
  - 10. ORDER NUMBER: \_\_\_\_\_
  - 11. BOROUGH OR CITY: \_\_\_\_\_
  - 12. STATE: \_\_\_\_\_

You may come to our facility to view these records. DSS Form 304 *Alien Personal History and Statement* records fall under our privacy guidelines and must be screened by an archivist prior to being made available to you. To receive a copy by mail our mail order fee is \$15.00 per record or \$30.00 if you want the record certified. Mail this request with a check or money order made payable to the "National Archives Trust Fund" to:

**NATIONAL ARCHIVES NORTHEAST REGION - NEW YORK**  
**201 VARICK STREET, 12TH FLOOR, NEW YORK, NY 10014-4811**  
 You can call us at 212-401-1620 or Toll Free 866-840-1752 or Fax 212-401-1638  
 Email [newyork.archives@nara.gov](mailto:newyork.archives@nara.gov)